

CENTRAL DIVISION CERTIFIED MEETING

Beach Day Residence, Walloon Lake, MI

July 6-8, 1990

PRESENT: Barber, Bennett, Bland, Bukala, Calomeni, Cobble, Davis, Gutschow, Herlick, Kuyper, (Beach Day, Guy Day).

FRIDAY EVENING:

Informal discussions concerning all areas of certified meeting. Discussion was loosely structured around Saturday's agenda and lasted approximately five hours. The high productivity of Friday night led to a well structured and informative Saturday meeting.

SATURDAY MORNING:

The meeting started at approximately 8:30 AM. Calomeni discussed his appointment to Certified Director by Dick Pearson, newly elected division director. Calomeni stated that the certified directors position should be a two year endeavor. Further discussion concerning this topic would be made later in the day.

ITEM: The Certified Organizational Chart was discussed as submitted. Discussion centered around the assistant positions and temporary committees.

MOTION: The Assistant Certified Director positions should be eliminated. (Gutschow) (Herlick)

VOTE: Unanimous in favor.

Further discussion ensued centering around the idea of combining the Recertification and Credentials committee.

MOTION: The Recertification and Credentials committees should be combined into one. (Barber) (Bennett)

VOTE: Unanimous in favor.

The Certified Organizational Chart was accepted.

ITEM: The concept of Certified Board members was discussed and centered around: job descriptions, how they would be elected, and length of term. Listed below are their preliminary duties:

1. Assign chairs to their respective positions.
2. To serve as three of the five members of the credentials committee.
3. To recommend a new certified director to the division

- director every two years.
4. Elected for a three year term.

The board members were elected by secret ballot from members of the Central Division Certified staff who were present at the meeting.

MOTION: Terms for the Certified Board Members shall be initially three, two, and one years per member respectively. New board members shall be elected annually with a term of three years. (Kuyper) (Bennett)

VOTE: Unanimous in favor.

Board members were elected as follows:
First vote - Kuyper (three years).
Second vote - three way tie - revote
Revote - Herlick (two years)
Third vote - three way tie - revote
Revote - Bukala (one year)

The newly elected board members met separately to appoint chairpersons as outlined by the Certified Organizational Chart. Chairs were to be appointed from certified staff members.

SATURDAY PRENOON:

The board meeting lasted approximately one hour with the regular meeting reconvening at approximately 11:00 AM.

ITEM: The general meeting resumed with an announcement of committee chairs.

Wiley	Chair Lift & Interviews (Temporary Committee)
Kuyper	Credentials
Kleymeer	Education
Bland	Recertification
Gutschow	Ski & Toboggan
Barber	Training Clinics (Pre-tests)
Cobble	Winter Emergency Care

The board split the credential and recertification committee into two positions for logistics reasons. The individual chairs were assigned the task of selecting and structuring their own committees. It is possible to serve on more than one committee.

ACTION ITEM: Committee Chairs shall submit a chart to Calomeni outlining their committee and job descriptions prior to September 1, 1990.

ITEM: Concern was voiced by Cobble that WEC instructors should be used as primary examiners for the WEC portion of the test. All WEC instructors present were identified to Cobble. This topic

as well as other testing criteria for the WEC exam will be determined by the Certified WEC committee.

ITEM: Ski and Toboggan test structure and implementation will be evaluated by the Ski and Toboggan committee.

ITEM: The previous meetings minutes were briefly discussed

MOTION: To accept the minutes from the previous meeting at Nubs Nob (February 24, 1990) with the addition of Bukala's name being added to the attendance list. (Davis) (Bukala)

VOTE: Unanimous in favor.

ITEM: The Certified Mission Statement was discussed. Kuyper read the mission statement from the Patrollers Manual. It was decided that the statement should be short and to the point. Mention of education should be included.

ACTION ITEM: Calomeni will draft a copy of the mission statement using discussion points and the patrollers manual, and route it to the certified board for approval. This statement will be submitted with the minutes at the fall division meeting.

ITEM: Davis discussed hill usage at the February exam and area managements position on this matter. Concerns on the amount of time it takes to run the ski and toboggan portion of the exam were expressed. Davis suggested that host area be provided with a liaison person to interact with management and the certified test. Management also expressed concerned with the overall organization of the exam.

ACTION ITEM: Individual committee chairs will be responsible for streamlining their portion of the exam.

Calomeni suggested the exam liaison individual be activated after the Mont Ripley exam.

ITEM: The certified By-laws were discussed

ACTION ITEM: Calomeni will update the by-laws as necessary, and route to the board. They will be attached and submitted to the Central Division Board at the fall meeting for approval.

ITEM: Calomeni discussed the certified database. Currently it contains information on all certified patrollers. Items include status on: WEC instructor, PSIA involvement, activity log, offices held, name, address, etc.

ACTION ITEM: Calomeni will add certified candidates to the database.

ACTION ITEM: Bland will construct a certified activity log to be completed yearly and used for recertification. This will

be submitted to Calomeni by September 1, 1990.

ACTION ITEM: Barber will forward all current activity sheets to Bland prior to August 1, 1990.

ITEM: Clinic sites were discussed. Based on candidate feedback, training clinics were chosen to best reflect the length and steepness of terrain typically found at a certified test site. The following sites were initially selected as suitable for holding a Certified Training Clinic (Pre-Test):

Boyne Mountain
Crystal Mountain
Indianhead
Leutsen
Mont Ripley
Nubs Nob
Sugarloaf

Other sites will be considered with board approval. There was discussion about the possibility of accepting Rib Mountain as a site as well as other areas.

ITEM: Candidate evaluations were discussed. Comment was received that some of the WEC exam questions were outdated. A letter was read by Davis from a candidate expressing thoughts and reflections of the exam.

ACTION ITEM: Cobble will update WEC written first aid exam for next year (if necessary).

ACTION ITEM: Calomeni will respond to candidate's letter.

The interview portion of the exam was discussed. It was determined that the interview format should be consistent, and an outline approach should be used by the examiners for the interview.

ACTION ITEM: Wiley will draw up a revised format and outline and submit to Calomeni prior to September 1, 1990.

ITEM: Certified staff evaluations of the 1990 exam were discussed. Scoring was found to be a major complaint. The "five point" scale with a score of "four" to pass was found to be inadequate. It was noted that the national criteria for passing any portion of the exam is "four" or higher.

MOTION: To adopt a scale of 1-6 for scoring. (Davis)

DISCUSSION: Debate followed, motion withdrawn.

ACTION ITEM: Calomeni will contact Pete Wither to help clear up national's status on this item. It was felt that Central Division needs a scale which has at least two points above and below the passing score. Calomeni is to present several choices to Wither and follow up on Wither's decision.

ACTION ITEM: All Chairs will use the written evaluations while updating their portion of the exam.

ITEM: Communicating to certified candidates more effectively on what the certified exam is all about was discussed.

ACTION ITEM: Barber will coordinate development (with WEC and Ski and Toboggans) of the necessary information to be distributed during candidate training clinics (pre-test). Information may be given to Calomeni for mailing to candidate prior to training clinic.

ITEM: The use of a fore-runner (certified staff) for the WEC practical was discussed. Suggestions were made to certify testers during a clinic on Thursday. The WEC committee will make a decision on this subject.

ACTION ITEM: The WEC committee will report their decision to Calomeni prior to January 1, 1991.

A checklist for the WEC practical was discussed. It was felt that this could better maintain a consistent scoring system, by focusing all examiners on similar items.

MOTION: Prior to the WEC practical, there will be a WEC testing clinic for certified personnel. This will be a prerequisite for testing the WEC practical. (Davis) (Barber)

VOTE: Unanimous in favor.

MOTION: A check off system, or a form of a guide should be developed for the WEC projectiles situations to establish a common reference point for testing. (Herlick) (Bennett)

VOTE: Unanimous in favor.

ACTION ITEM: Cobble will establish the WEC practical check off list with the help of the WEC committee.

ITEM: Calomeni asked if there were additions to the agenda. There were none.

ITEM: The 1991 Certified Exam is February 21-24, at Mont Ripley.

ITEM: The Ski and Toboggan portion of the exam was discussed.

ITEM: The WEC written and practical exams were openly discussed.

ITEM: Concern was expressed about limiting the number of candidates participating in any one exam event. A suggestion was made to limit the exam to 12 candidates. Discussion followed with no conclusive decision. Currently the certified program will continue to accept all qualified candidates for examination.

ITEM: The interview portion of the exam was heavily discussed. It was felt that the examiners guide sheet should be adhered to at all times.

ITEM: The overall poor performance of candidates during the Chair Evacuation portion of the exam was noted.

ACTION ITEM: Calomeni will draft a letter to Hubbard (Central Division Training Advisor) noting the overall poor performance of the candidates during Chair Evacuation.

ITEM: The certified budget was discussed.

ITEM: The certified meeting was adjourned at 4:00 PM.

Respectively Submitted:

Steve Gutschow - Recorded Minutes
Derek Calomeni - Revised Minutes

Preliminary Copies: Pearson, Meyers, Day, Wither, Certified Staff